

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
NOVEMBER 15, 2011 5:00 PM**

MINUTES

Call to Order/Roll Call ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business. Trustee Robertson joined the meeting at 5:15pm.

Approval of Prior Meeting's Minutes ~~ A motion was made by Trustee Carlson to approve the minutes from the last regular township board meeting on October 25, 2011. The motion was 2nd by Trustee Zeien and passed with four ayes no nays and one absent with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~~ there are no transfers.

Reports

Supervisors Report ~~ no report at this time.

Highway Commissioner's Report ~~ no report at this time.

Assessor's Report ~~ the final day to appeal your property assessment is November 21st, last year the Assessor's office had over 500 appeals and this year only 102 so far. The new deputy Assessor Anita Taylor has made her 90 day probationary period. With her probationary period being met she is entitled to medical coverage per the Personnel Policy Manuel on the next day after meeting her 90 day probationary period. The policy written with our insurance carrier states that coverage begins on the 1st day of the month after the 90 day probationary period. This would leave Anita Taylor without medical coverage for a two week period. Assessor Helnore is asking for a two week bridge policy for Anita which she said she has the funds available to do this.

Clerk's Report ~~ December 3rd there is a pancake breakfast fundraiser at Applebee's in Belvidere to support the American Cancer Society. The tickets are \$5.00 per person and goes from 8:00am to 10:00am. If anyone is interested you can contact Dave Oblinger at 815-543-2954.

Trustee's Report ~~ **Trustee Carlson**, no report at this time. **Trustee Robertson**, no report. **Trustee Zeien**, no report. **Trustee Turner**, no report.

Unfinished Business ~~ **Traffic Studies/Stop Signs/Weight Limits**, Hwy Commissioner Lee discussed the weight limits on Shaw Road with Brent Anderson the Director of Public Works for the City of Belvidere. According to Hwy Commissioner Lee, Mr. Anderson doesn't see a need to post the Southern half of Shaw Road which the City has jurisdiction over.

Disposal of old office equipment, the Assessor's office disposed of old used office equipment during a county wide program at the County Highway Department. Trustee Zeien made a motion that in the future the Supervisor personally reviews any Township assets that are slated for disposal. The motion was 2nd by Trustee Carlson with an amendment to the motion by Supervisor Murphy to include the approval of the items that have already been disposed of by the Assessor's office. The motion passed with five ayes no nays on a voice vote.

Legal ~~ nothing to discuss for legal.

New Business ~~ **Truth in Taxation Certificate/Tax Levy**. Trustee Robertson made a motion to adopt the Truth in Taxation Certificate/Tax Levy for the 2011/2012 tax year. The motion was 2nd by Trustee Carlson and passed with five ayes no nays with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote. Supervisor Murphy pointed out that the Tax Levy is .01% less than the previous Levy.

Treasurer's Report and Approval of Town Bills ~~ Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Turner and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~~ Supervisor Murphy asked that all comments be kept to two minutes. Cathy Ward gave a report to all Board Members showing the number of individuals in Belvidere Township helped by the Capron/Boone County Food Pantry. Assessor Diann Helnore said that she is on the Board of the Capron/Boone County Food Pantry and asked the Board to help the Food Pantry out with a donation. Supervisor Murphy stated that the Township does support the Salvation Army Food Pantry and that the Township has a working relationship with the Salvation Army on a daily basis. Trustee Carlson stated that Belvidere Township networks with the Salvation Army to help Township residents with their needs. Supervisor Murphy asked if he could get a copy of the Financial Audit for the Capron/Boone County Food Pantry. Assessor Helnore said she would get a copy of the Food Pantry's Financial Audit for Supervisor Murphy to review before making a final decision.

Adjournment ~~ a motion was made by Trustee Carlson to adjourn the meeting at 5:42 pm, 2nd by Trustee Zeien motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk